

**MINUTES OF THE ORGANIZATIONAL MEETING
OF COUNCIL OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
OCTOBER 29, 2024 AT 5:30 P.M.**

PRESENT:

Councillor Kelly Muir
Councillor Bill Love
Councillor Debbie Durocher
Councillor Tara Elwood
Councillor Daryl Weber
C.A.O..... Kathy Skwarchuk
Asst CAO.....Cathy McCartney (Zoom Administrator)

DRAFT

CALL TO ORDER:

The C.A.O. called the Organizational Meeting to order at 5:30 P.M.

LAND ACKNOWLEDGEMENT:

The C.A.O. read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

ADOPTION OF AGENDA:

MOTION # 194-24

MOVED BY Councillor Muir that the agenda be approved as presented.

CARRIED UNANIMOUSLY

NOMINATION: MAYOR

The C.A.O. declared nominations open and called for nominations for the position of Mayor.

Councillor Love nominated Councillor Muir.

Councillor Muir accepted the nomination.

The C.A.O. called for nominations for the position of Mayor for the second time.

The C.A.O. called for nominations for the position of Mayor for the third & final time.

NOMINATIONS FOR MAYOR CEASE:

MOTION # 195-24

MOVED BY Councillor Weber that nominations for the position of Mayor cease.

CARRIED UNANIMOUSLY

The C.A.O. declared Councillor Muir elected as Mayor.

Mayor Muir assumed the chair.

NOMINATION: DEPUTY MAYOR

Mayor Muir declared nominations open and called for nominations for the position of Deputy Mayor.

Councillor Weber nominated Councillor Love.

Councillor Love accepted the nomination.

Mayor Muir called for nominations for the position of Deputy Mayor for the second time.

Councillor Durocher nominated Councillor Elwood.

Councillor Elwood accepted the nomination.

Mayor Muir called for nominations for the position of Deputy Mayor for the third & final time.

NOMINATIONS FOR DEPUTY MAYOR CEASE:

MOTION # 196-24

MOVED BY Councillor Weber that nominations for the position of Deputy Mayor cease.

CARRIED UNANIMOUSLY

VOTE BY SHOW OF HANDS OR SECRET BALLOT:

MOTION # 197-24

MOVED BY Councillor Weber that the vote for the position of Deputy Mayor be by a show of hands.

CARRIED UNANIMOUSLY

The vote for the position of Deputy Mayor was taken by a show of hands as follows:

Councillor Love 3 in favour.

Councillor Elwood 2 in favour.

Mayor Muir declared Councillor Love elected as Deputy Mayor.

CONFIRMATION OF MUNICIPAL OFFICE, MEETINGS, BOARDS, APPOINTMENTS AND AUTHORITIES:

MOTION # 198-24

MOVED BY Deputy Mayor Love that the Municipal office, all meetings, boards, appointments and authorities be confirmed as follows:

MUNICIPAL OFFICE:

That the Municipal office be confirmed at 4935 – 50th Avenue, Alberta Beach.

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REGULAR MEETING – DATE & TIME:

that the Regular Council meeting date and time remain the 3rd Tuesday of the month at 7:00 P.M.

SIGNING AUTHORITIES:

that the Signing Authorities remain as the Mayor or Deputy Mayor or Councillor Elwood and the C.A.O. or Assistant C.A.O.

BANKING AUTHORITY:

that ATB Financial remain the banking authority.

AUDITOR APPOINTMENT:

that Allen Lee of Doyle & Company remain appointed the auditor.

SOLICITOR APPOINTMENT:

that Brownlee LLP and Patriot Law remain appointed as the solicitors.

ASSESSOR APPOINTMENT:

that Travis Horne be appointed Assessor, through agreement with Municipal Assessment Services Group.

ASSESSMENT REVIEW BOARD:

that the appointment of the Assessment Review Board remain through agreement with Capital Region Assessment Services Commission.

ASSESSMENT REVIEW BOARD MEMBERS AND CLERK:

that the appointment of the members of the Assessment Review Board remain as ARB Chairperson Raymond Ralph; ARB Clerk Gerryl Amorin; and ARB Panelists Darlene Chartrand, Sheryl Exley, Tina Grozko, Stewart Hennig, Richard Knowles, Denis Meier and Raymond Ralph.

DEVELOPMENT AUTHORITY:

that Paul Hanlan be appointed the Development Authority through agreement with SV Planning & Development.

SUBDIVISION AUTHORITY:

that the appointment of Subdivision Authority remain as Council and administration of Subdivision Authority as Paul Hanlan through agreement with SV Planning & Development.

SUBDIVISION & DEVELOPMENT APPEAL BOARD MEMBERS:

that the appointment of the Subdivision & Development Appeal Board Members remain as Jason Shewchuk, Rainbow Williams, John Roznicki, Jamie-Lee Kralej, Denis Meier, Chris Zaplotinsky and John McIvor.

SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERK:

that the appointment of the Subdivision & Development Appeal Board Clerk remain as Cathy McCartney and Emily House.

MUNICIPAL PLANNING COMMISSION:

that the appointment of the Municipal Planning Commission remain as Council.

FOIP COORDINATOR:

that the CAO or Designate remain appointed the FOIP Coordinator.

DIRECTOR OF EMERGENCY MANAGEMENT:

that Janice Christiansen remain appointed as the Director of Emergency Management.

DESIGNATED OFFICERS:

that the appointment of Designated Officers be approved as follows;
that Kathy Skwarchuk be appointed as Designated Officer in the capacity of Chief Administrative Officer;
that Travis Horne of Municipal Assessment Services Group be appointed as Designated Officer in the capacity of Assessor;
that Bruce Parno and Andrew Darragh be appointed as Designated Officers in the capacity of Bylaw Enforcement Officers;
that Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Development Authority;
that Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Administration of Subdivision Authority; and
that Cathy McCartney and Emily House be appointed as Designated Officers in the capacity of Subdivision & Development Appeal Board Clerks.

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CONFIRMATION OF LIBRARY BOARD MEMBER APPOINTMENTS

that Betty Meads, Cathy Vandenbergelaar, Kathy Dion, Sharon Hansen, Judey Jackson, Judy Valiquette, Riley Ekins, and Tara Elwood be appointed to the Alberta Beach Library Board and the term expiry date be October 31, 2025 and further approve that Donna Warwaruk be approved as Auditor.

ROUND TABLE MEETING – DATE & TIME:

that the Round Table meeting date and time remain the 2nd Tuesday of the month at 5:30 P.M.

CARRIED UNANIMOUSLY

COMMITTEE APPOINTMENTS:

MOTION # 199-24

MOVED BY Councillor Durocher that all committee appointments be confirmed as follows;

ALBERTA BEACH AG SOCIETY AGLIPLIX OPERATIONS COMMITTEE
Mayor Muir and Councillor Elwood as Alternate

ALBERTA BEACH AG SOCIETY BEACHWAVE PARK OPERATIONS COMMITTEE
Mayor Muir and Councillor Durocher as Alternate

ALBERTA BEACH CAMPGROUND ADVISORY COMMITTEE
Deputy Mayor Love and Councillor Elwood

ALBERTA BEACH INTER-MUNICIPAL DEVELOPMENT PLAN STEERING COMMITTEE
Councillor Elwood and Councillor Weber

ALBERTA BEACH LIBRARY BOARD
Councillor Elwood

ALBERTA BEACH MUSEUM & ARCHIVES
Councillor Durocher

ALBERTA BEACH PUBLIC WORKS ADVISORY COMMITTEE
Deputy Mayor Love and Councillor Elwood

BEACHWAVE PARK STAKEHOLDERS COMMITTEE
Mayor Muir and Councillor Durocher as Alternate

COMMUNITY FUTURES YELLOWHEAD EAST
Councillor Weber and Councillor Elwood as Alternate

STE. ANNE SUMMER VILLAGES REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP
ADVISORY COMMITTEE
Councillor Elwood

FCSS TRIVILLAGE COMMITTEE
Mayor Muir

HIGHWAY 43 EAST WASTE COMMISSION
Deputy Mayor Love and Councillor Weber as Alternate

INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE
Councillor Elwood and Councillor Weber and Mayor Muir as Alternate

LAC STE. ANNE EAST END BUS SOCIETY
Deputy Mayor Love

LAC STE. ANNE FOUNDATION
Councillor Weber

LAKE ISLE AND LAC STE. ANNE STEWARDSHIP SOCIETY:
Councillor Durocher

LAND USE BYLAW REVIEW COMMITTEE
Councillor Durocher and Councillor Elwood

PARTNERS IN PROGRESS COMMITTEE
Mayor Muir

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REGIONAL FIRE SERVICES COMMITTEE
Mayor Muir and Councillor Elwood

REGIONAL TRAIL MASTER PLAN STEERING COMMITTEE
Mayor Muir and Councillor Elwood

STE. ANNE RECREATIONAL LAKE USE COMMITTEE (SARLUC)
Mayor Muir and Councillor Weber

STONY PLAIN CRIME PREVENTION ASSOCIATION
(No Councillor appointed –same night as Council meetings)

STURGEON RIVER WATERSHED ALLIANCE
Councillor Weber

TRIVILLAGE REGIONAL SEWAGE SERVICE COMMISSION
Mayor Muir and Councillor Weber

WATER DISTRIBUTION FEASIBILITY STUDY STEERING COMMITTEE
Mayor Muir and Councillor Elwood and Councillor Durocher as Alternate

WEST INTER LAKE DISTRICT (WILD) WATER COMMISSION
Councillor Elwood and Councillor Durocher as Alternate

YELLOWHEAD REGIONAL LIBRARY BOARD
Councillor Elwood and Councillor Weber as Alternate

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 5:45 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk